

### 3.0 APPEAL PROCESS FOR THE BRITISH COLUMBIA FREESTYLE SKI ASSOCIATION

1. Written announcements must be made within 3 days of a decision.
2. An appeal on decisions may only be heard if there are sufficient grounds for the appeal. Within 7 days the complainant must write a letter and provide information to back up a request for an appeal to the BCFSA Chairman. All information supporting the appeal must be sent at this time. From time to time BC Freestyle will make the following decisions:

#### BC Freestyle Ski Team – Elite Moguls, Half Pipe, and Regional Performance Competitions

- Nor-ams
  - Canada Winter Games
  - Nationals
  - Jr. Nationals
  - Canadian Series
  - BC Games
- Canada West Passes  
Athlete Assistance Program  
Youth travel Grant

3. The BCFSA Appeal process is as follows:
  - a. Within 7 days of receiving a submission of notice of intent to appeal, the BCFSA chairman will instruct the BCFSA board of directors to nominate 3 people to the appeals committee. Appeals committee must be made up of BCFSA Members. 1 member of the committee will be appointed as the coordinator. No member of the appeals committee shall be seen as having any connection to the decision that is being appealed. In the event that there is an insufficient number of BCFSA members that are free from a conflict of interest an outside member of another sporting organization can fill in one position.
  - b. Based on the following criteria the committee will decide if there is sufficient grounds for an appeal:
    - making a decision for which it did not have authority or jurisdiction as set out in governing documents
    - failing to follow procedures as laid out in the bylaws or approved policies of the Association
    - making a decision which was influenced by bias
    - failing to consider relevant information or taking into account irrelevant information in making the decision
    - exercising its discretion for an improper purpose

- c. British Columbia freestyle appeals will be based on a documentary review rather than a formal hearing. The committee shall request both appellant and respondent to provide written submissions, upon which the committee shall make a decision. The committee may direct such time lines as it deems appropriate in the circumstances in order to conclude the appeal in a timely manner. The appeals committee will make a decision based on the written documents. When the decision is made it will be delivered to the BCFSAs chairman. Within 1 day of receiving a decision the BCFSAs chairman will release a written decision.
  - d. If there is not sufficient grounds for an appeal the committee will notify the appellant within 1 day of the non-sufficient grounds decision.
- 3. The decision of the appeal committee in regards to the appeal in question, shall be final and binding and not open to any further appeal or intervention within BCFSAs.

